



Libra house, 2 Upper Zoar Street, Wolverhampton, WV3 0LA  
 Tel: 0870 043 4024 Fax 01902 390879

**RETURN SURVEY**

Dear customer please complete top half of this form and resend it to accounts by fax 01902 390879 for approval. Please note goods must not be returned to Interactive Education Ltd as goods will not be accepted without returns no. which will be issued when survey is returned and approved.

<b><u>CUSTOMER NAME AND ADDRESS</u></b>	
<b><u>CONTACT</u></b>	
<b><u>TEL NO.</u></b>	
<b><u>CUSTOMER ORDER NO.</u></b>	

<b><u>QTY</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>SERIAL NO.</u></b>

<b>Please confirm all items are in good condition, complete and in original packaging</b>	
<b>Please confirm all goods are ready for collection.</b>	

<b><u>REASON FOR RETURN</u></b>

<b><u>TERMS &amp; CONDITIONS</u></b>
The goods are the sole responsibility of the customer until they have reached Interactive Education Ltd. Any loss of damage will be charged to the customer. All products are checked on arrival and any product found unsatisfactory will be charged to the customer.

**PRINT NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FOR INTERNAL USE ONLY;**

<b>APPROVED BY</b>	<b>DATE</b>	<b>RETURNS NO.</b>

**FOR WAREHOUSE USE ONLY:**

<b><u>DATE RECEIVED AT INTERACTIVE EDUCATION LTD</u></b>	
<b><u>COMMENTS</u></b>	